

**STAR  
Planning Team  
8/11/2010  
Minutes**

Attending: Jef, Michele, Sam, Jim

Scheduling

Committee Meeting

- Wednesday, August 25 1:00 pm
- Alternative Thursday, August 26 1:00 PM

Public Meeting

- Wednesday, September 15 Public Meeting

Agenda

- Welcome – Michelle Beal
- Overview – Michele Gagnon
- Project Methodology – Jim Fisher
  - Review of existing projects
  - Needs Assessment
  - Site Selection Criteria
- Site Accommodation Study – Sam Coplon
  - Overall Diagram – High Street to back of lot
  - Examples of facilities built to this scale

Information needs

- Jim – provide Sam with a short summary of site requirements for each of the uses.
- Photographs of site
- Photographs of other sites
- Phase 1 Brownfield's Assessment – Ask Tom Martin
- Jim – Send proposed public announcement text